

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Tuesday 21st February 2017 at 7.30 p.m.

Meeting opened at 7.30PM

Present: Cllr. K. Roberts, Chairman , Cllr. S. Dickens, Vice- Chairman , Cllr. M. Long, Cllr. M. Williamson, Cllr. V.Murray

Also present: Jo Bonney, Parish Clerk; County Councillor John Chilver, District Cllr. Sue Renshell, District Cllr. Llew Monger

88. Apologies - Cllr Burton sent apologies.

89. Declarations of Interest - None

90. Minutes - **RESOLVED** to receive the minutes and confirm the recommendations with the following amendments therein of the meeting of the Parish Council held on:

Tuesday January 10th 2017 - PPC/07/1617

At the above meeting the Council discussed the proposed storage of the Stage at the pre-school. Concerns were raised that if the stage were stored at the school, there would be limited access to it. The school had proposed that 1 months' notice be given which the council felt may be limiting. It was discussed that currently no one manages the location and condition of the stage. The stage was purchased by fundraisers in the village, but handed over to the Parish Council for management. There is also an older stage in storage In Cllr Morris's barn. Jo Bonney offered to manage the letting of the stage.

91. Sports Field, Play Area & Woodland

91.1 Members informed that Npower came to the Pavilion on the 13th Jan, but only read the Meter instead of changing it. Clerk now awaiting another appointment for the replacement.

91.2 All members resolved that Clerk should order MUGA boards from BPI Recycled Products for £834.12 + VAT.

91.3 Clerk had no responses from local builder or plumber contacted for quotes to update the pavilion. Will follow up in the next week.

91.4 It has been reported by the Youth Club that neither the hot water nor the heating have been working in the Pavilion. Cllr Morris checked in the Meter cupboard and found that both had been turned off. As the water is heated by an immersion heater, it would require the heater being turned on hours before needed. Clerk to check heating on Friday morning. Football Club maybe put water on the night before. Cllr Morris suggested that the Council purchase an instant hand wash unit that would give users enough hot water to wash hands and a few bits of crockery easily and safely. All councillors Resolved that clerk should order an Instant Water Heater.

91.5 Request to land a helicopter on the Sportsfield. Cllrs Roberts advised that the sportsfield is leased to the football club and we would need permission from the landlords. All Cllrs agreed that the council have a duty of care to the public and the field is regularly used by children on the MUGA, tennis club, football player and therefore the request conflicts with public safety. Resolved that the Council must refuse permission to land a helicopter. Clerk to reply.

- 91.6** Cllr Morris and Stephens to assess the work needed in the Millennium woods and propose a date for a village action group. If professional work is needed, Cllr Morris and Cllr Stephens to get quotes.
- 91.7** Emails have been received regarding Active Nation Funding from Sport England along with potential funding from Tesco. Clerk to liaise with Peter McHenry regarding acquiring funding and using for upgrading the drainage of the Sportsfield. Cllrs advised that the field was drained when it was laid. Cllr Stephens suggested that the field should be mole drained, however this may cause damage. Clerk to Investigate what funding is available from both Active Nation and local Supermarket chains. Cllr Morris to investigate other options for Green Keeping.

92. Planning

92.1 Planning applications received from AVDC

- 16/03039/APP - The Village Hall Lower Way Padbury- Installation of disabled toilet including raising of ridge height to west end sections of building, provision of ramped access and re-modelling of existing toilets – All **resolved** that the council supports the application as submitted. The Parish Council are happy that the plans are in keeping with the village and will provide proper disabled facilities that are necessary for the use of the building.
- 17/00366/ALB - The Village Hall Lower Way Padbury - Installation of disabled toilet including raising of ridge height to west end sections of building, provision of ramped access and re-modelling of existing toilets – Resolved to Support as above.

92.2 Decisions made by AVDC

- 16/04445/APP - Old Oak House 23B Old End Padbury Buckinghamshire MK18 2BE - Erection of garage and entrance gates – **APPROVED**. Cllr Williamson suggests we write to planning and suggest they look at the number of planning applications and different addresses for that plot of land. There have been lots of applications, but now seems to be proceeding with the initial application that was previous approved and not opposed by the council. Cllr Monger suggests it may be worth a letter to Susan Kitchen or the Case Officer to clarify that they are using the same site reference. Cllr Dickens reported that a resident thinks that the work has been stopped. Cllr Monger reported there was an alleged dispute reported by AVDC, the Parish Council have not been notified of this Enforcement. Cllr Roberts to write a letter that will be supported by Cllr Monger and Cllr Chilver.
- 16/04436/APP - 32 Main Street Padbury Buckinghamshire MK18 2AY – Demolition of existing garden building and erection of new garden building - **APPROVED**
- 16/04437/ALP - 32 Main Street Padbury Buckinghamshire MK18 2AY – Removal of internal wall and alteration to fenestration – **GRANTED**
- 16/00482/AOP – Land Adjoining West Bourn Main street – **Awaiting Decision**. Parish Council had been advised that this should be discussed at the Development Management Committee possibly on the 23rd Feb. Awaiting confirmation of date. Cllr Monger confirmed it was not on the list.

92.3 Other Planning issues:

- Padbury Neighbourhood Plan progress.
Steeple Claydon have forwarded their NP for Consultation today. Cllrs agreed that Padbury should be looking to formulate a NP for the parish. The Parish will be disadvantaged if it does not have a plan. Cllr Roberts to contact AVDC neighbourhood planning officer to come and brief the council at the start of one of our meetings. NP's have formal status in the planning process. It was suggested that the Parish Council may get higher percentage of infrastructure money when it comes into place if we have a NP. Cllrs have agreed that it would have to be a community project not a PC. To get a consultant involved would cost

around £10k. Cllrs suggested that it could be worth combining with Adstock as they are doing a village plan.

Grants available up to £8000.

All agreed that the Parish Council would need a public consultation to find if the village wants a Neighbourhood plan. Cllr Monger confirmed that an NP is not needed to allocate green space, that can be done by other mechanisms, and he confirmed that you can't specify that somewhere is suitable, you can only make suggestions and put a case together. Once a plan has been put together, the community have to agree to a whole plan. Clerk to speak to Neil in Winslow to find what it would cost and what the community would need to do. Clerk to ask if he can he come and speak to the council.

93. Finance

93.1 Account Balances:

The balances for the Bank accounts are as follows: (Appendix A)

Santander Springfield Sport Legacy	£8823.25 (as at 5 th Feb 2017)
Barclays Community Current a/c xxx959	£9417.07 (as at 5 th Feb 2017)
Barclays Reserve savings a/c xxx909	£8012.59 (as at 5 th Feb 2017)
Barclays Play Area a/c xxx970	£1503.51 (as at 5 th Feb 2017)
Barclays Millennium Wood a/c xxx198	£4025.00 (as at 5 th Feb 2017)

93.2 Between meetings:

Npower - £194.28 CR

Npower - £78.79 CR

93.3 Presented at meeting:

CAB - £50 – Donation – Cheque 101820

Mr M Jackson – £180 - Gate Opening – Cheque 101821

J Bonney –£300.03 - Clerks Wages & Expenses – (Salary £237.34 Expenses £62.69) – Cheque 101822

Bob Gough - £37.50 - Pavilion Maintenance – Cheque 101823

93.4 Income:

Interest – Amounts will be confirmed when statements are received

93.5 Income and Expenditure reports - Members are asked to review as submitted up to 31st Jan, together with YTD vs Budget in the attached document.

93.6 Internal Auditor Update - As of 1st April 2017 the External Auditor for Parish Councils in Buckinghamshire will be PKF LITTLEJOHN LLP. Mazars will complete the audit for the year ending 31st March 17

93.7 Timing of Pavilion Rental Invoices – Clerk has noticed that rental invoices for the Pavilion are issued mid term, and has suggested that they are issued at the start of the agreement in April. All Resolved to change invoice date.

94.0 Other Parish Council Business:

- Replacement streetlights – Arrived and Fitted – 2 bulbs damaged. Western Power are ordering and will fix asap.
- Redundant BT Open reach poles. Almost gone still underway
- Wall at Pointer's View, Lower way Chased Ella homes on the 10th Feb. Had to resend pictures.
- Printer Cartridges – agreed to use refills, Clerk to order

- Request from Tennis Club for Tennis Court Guarantee - Clerk sent information.
- Best Kept Village Competition - all agreed that Padbury would take part again, we now have good grass cutting etc.
- Community Lead Plans / Neighbourhood Plans – Community impact Bucks to interview Cllrs to assist with the survey. All agreed that If Parish Council is doing a NP then no use in doing a CLP. CLP has no statutory power. All happy to Cllr Roberts to complete the survey.
- Parliamentary Lobby Day – 28th March 17 BMKALC requested anything for MP All agreed nothing from Padbury.
- AVDC Summer Roadshow – information passed to PCC
- Request for Stepping Stones to Dog Poo bin by Lower Way – Clerk to send as formal request.
- Lawn Mower Service, best quote £120 + Vat - All Approved
- Parking Improvements – The Green Main Street – TFB have said this is not a priority as they have resourcing constraints. The main concern would be who would pay for the work. They noted that there are existing utilities (telegraph pole and underground)). They will come back when they have capacity
- Padbury School Conversion to Academy – It will remain in the Oxford Diocese and still retains its status as a C of E school. Funding direct through government. Control their own finances, and curriculum. - All agreed PC happy to support

95.0 Aylesbury Vale District Council (AVDC):

- VALP Update – dates have slipped waiting upon the outcome of housing needs.
- Play around the Parishes - 1 session of 2 hours on Tuesday 25th July 10-12pm
- Modernising Local Government
Resolved that Cllr Roberts will write to MP and DCLG with the Parish Councils preference which is for 2 + MK Unitary Authorities.

96.0 Correspondence circulated in between meetings via e-mail:

- South Central Ambulance Charity Request – Resolved that we would not contribute, but keep funding for charities that benefitted local people.
- Oxfordshire Health and Care Services Consultation – Does not affect Padbury directly.
- Denham Parish Clerk Vacancy
- Cllr Roberts updated Members on the LAF Wed 15th Feb 17
There have been a spate of Burglaries in Thornborough – Main access was through open windows upstairs and Patio Doors. Vans are also being broken into. This is considered by the polices as organised Crime, along with the Dog Stealing at The Coombs and Thornborough. Request that people remain vigilant.
- Community Chest working together Event Invitation – All Cllrs unable to attend
- Oxfordshire’s health and care services - The Big Consultation – No input from Padbury PC necessary
- LLACC - London and Luton Airports Consultative Committee. – No input from Padbury PC necessary.
- HS2 Information – Cllr Roberts to attend meeting
- Groundwork East Impact Report
- Highways Satisfaction Survey
- Buckingham Canal Society AGM
- Collective Switching – Energy Saving Opportunities
- Buckingham Dignity and Respect Awards
- Parliamentary Lobby Day

97.0 Highways:

- Update from TfB ref repair of footways on Main Street – TfB are awaiting resources before it is re-assessed
- Winslow Cycleway – [Now](#) Complete
- Cycleway Railings by Lower Way - Still awaiting information
- All agreed that parking around Springfields is still insufficient. Options are still being discussed on a way forward. Cllr Roberts to contact residents to discuss this further.

98.0 Any other Business

Cllr Long tabled a letter from the Village Hall Committee regarding the management of the village stage. They are concerned about the month's notice for access being put into place, and the stage being held at the School contrary with what had been agreed at the January 2017 meeting. Cllr Roberts apologised for this, and stated that he had not seen the notice that had been placed in the *Padbury Pump* due to a combination of illness and a lack of email connectivity during much of January and into February. He undertook to look into this issue further. Cllr Roberts further apologised for the issue being missed off the minutes of the January meeting.

99.0 Suggested dates for next meetings were confirmed as

- 14th March 2017
- 11th April 2017
- 9th May 2017

Meeting closed at 9.50pm

Signed.....Chairman Date.....